

The

Head of the Department,  
Deptt of Pharm Sciences,  
University of Kashmir,  
Hazratbal, Srinagar.

Sub: Application for clarification regarding  
use of CGPA conversion formula.

Ma'am,

With due respect we want to  
bring it to your notice that  
CGPA formula that is being  
used for conversion of CGPA to  
percentage for students who  
have pursued their degree's  
from other institutes is  
incorrect. Due to this we  
are facing issues in receiving  
scholarships & in future may  
cause further inconvenience.

Please do the needful,

Thanking you,

Scholars.

SHAFIA - Shafia

ANEEQUA - Aneeqa

SHAZIA - Mumtaz

22-07-24.



KU2024-DPS-3742

**DEPARTMENT OF PHARMACEUTICAL SCIENCES**  
**School of Applied Sciences & Technology**  
**UNIVERSITY OF KASHMIR**  
(NAAC Accredited Grade "A")

**Minutes**

Minutes of the Departmental Committee (DC) meeting held on 23.07.2024 at 12 noon in the office chamber of HOD. The following members of the DC attended the meeting.

1.	<i>Prof. Sabeeha Shafi</i>	<i>Prof. &amp; Head</i>	<i>Chairperson</i>
2.	<i>Prof. Nahida Tabassum</i>	<i>Professor</i>	<i>Member</i>
3.	<i>Prof. Z.A. Bhat</i>	<i>Professor</i>	<i>Member</i>
4.	<i>Prof. M. H. Masoodi</i>	<i>Professor</i>	<i>Member</i>
5.	<i>Prof. M. I. Geer</i>	<i>Professor</i>	<i>Member</i>
6.	<i>Prof. N.A. Khan</i>	<i>Professor</i>	<i>Member</i>
7.	<i>Dr. Mohammad Iqbal Zargar</i>	<i>Sr Asstt Professor</i>	<i>Member</i>
8.	<i>Dr. G. N. Bader</i>	<i>Sr Asstt. Professor</i>	<i>Member</i>

In the beginning, the Chairperson welcomed all the members.

**Item No 1: Assignment to Faculty Members.** The departmental Committee resolved that the assignments/Portfolios to various faculty members for the smooth functioning of the department will be as under.

<i>S.No</i>	<i>Name of the Faculty Member</i>	<i>Assigned Portfolios</i>
1.	<i>Prof. Z.A. Bhat</i>	<i>SAP Coordinator</i>
2.	<i>Prof. M. H. Masoodi</i>	<i>NAAC Coordinator</i> <i>FIST Coordinator</i>
3.	<i>Prof. Sabeeha Shafi</i>	<i>Incharge</i> <i>Departmental Library</i> <i>GeM Portal</i> <i>Hospitality and Protocol</i> <i>Time Table</i>
4.	<i>Prof. M. I. Geer</i>	<i>Incharge</i> <i>Placement</i> <i>Event Organizer</i> <i>Academic Counsellor</i> <i>NEP Coordinator</i>

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5.	<i>Prof. N.A.Khan</i>	<i>Incharge Admission and Examination (B.Pharm) Dy Coordinator SAP Sports Incharge</i>
6.	<i>Dr. M. I.Zargar</i>	<i>Incharge PCI E-Awards Nodal Officer DIQA</i>
7.	<i>Dr. G. N. Bader</i>	<i>Incharge Examination and Admission (M.Pharm) Industrial Tours</i>

However, Prof Nahida Tabassum who was assigned the Portfolio of Incharge FIST refused to accept the assignment due to her busy schedule.

**Item No2: Appointment of Academic Counsellors:** Resolved that the following Faculty members along with Contractual APs shall function as Academic Counsellors for respective semesters/outgoing B Pharm 4th year shown against each.

S.No	Class/Semester	Academic Counsellors:
1	1 <sup>st</sup> Semester (Batch 2024)	Prof. Nisar Ahmed Khan Dr .Syed Naiem Raza
2	3 <sup>rd</sup> Semester (Batch-2023)	Prof. Sabeeha Shafi Dr. Shahid ud din wani
3	4 <sup>th</sup> Semester (Batch 2022)	Dr.Mohammad Iqbal.Zargar Dr Reyaz Hassan Mir
4	4 <sup>th</sup> Year (Batch-2020)	Prof. Mubashir Hussain Masoodi Dr Mohammed Akbar Dar
5	M.Pharm First and second Year	Dr. G. N. Bader Dr Weeqar Younis Raja





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## Item No. 3: Student Shortage Cases

It was unanimously resolved that online classes will be carried out for B. Pharm 2<sup>nd</sup> Semester during summer vacation in order to complete the remaining syllabus and provide a chance for the students falling short of attendance to make up/compensate their shortage. Further third internal assessment will be carried out for those students who have failed in the previous internal exams.

## Item No. 4: Requisition for Glassware and Equipments

Resolved that procurement of all the equipments, glassware will be done as per PCI requirements.

## Item No. 5: Faculty for Pharmacology 4<sup>th</sup> Semester

Resolved that the Pharmacology subject (BP404T) and (BP 408P) of 4<sup>th</sup> semester will be taught by Dr Shahid ul Islam (Contractual AP) and some load will be shared by Prof. Nahida Tabassum and Prof. Sabeeha Shafi.

↳ topics of Unit I →

## Item No. 6: CGPA Conversion

The conversion of CGPA to percentage will be done on the basis of Kashmir university norms issued vide notification no: No: (Notice-(CE-EW)KU/2017) Dated 04-07-2017

The meeting ended with vote of thanks from the Chairperson.

### DC Members

  
Prof. Nahida Tabassum  
(Member)

  
Prof. Mubashir H. Masoodi  
(Member)

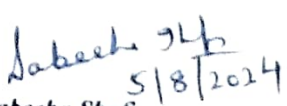
  
Prof. N.A. Khan  
(Member)

  
Dr. G.N. Bader  
(Member)

  
Prof. Z.A. Bhat  
(Member)

  
Prof. M.I. Geer  
(Member)

  
Dr. Mohammad I. Zargar  
(Member)

  
Prof. Sabeeha Shafi  
Chairperson