



DEPARTMENT OF PHARMACEUTICAL SCIENCES

School of Applied Sciences & Technology

UNIVERSITY OF KASHMIR

(NAAC Accredited Grade "A")

KU2024-DPS-3742

Minutes

Minutes of the Departmental Committee (DC) meeting held on 23.07.2024 at 12 noon in the office chamber of HOD. The following members of the DC attended the meeting.

1.	<i>Prof. Sabeeha Shafi</i>	<i>Prof. & Head</i>	<i>Chairperson</i>
2.	<i>Prof. Nahida Tabassum</i>	<i>Professor</i>	<i>Member</i>
3.	<i>Prof. Z.A.Bhat</i>	<i>Professor</i>	<i>Member</i>
4.	<i>Prof. M. H. Masoodi</i>	<i>Professor</i>	<i>Member</i>
5.	<i>Prof. M. I. Geer</i>	<i>Professor</i>	<i>Member</i>
6.	<i>Prof. N.A.Khan</i>	<i>Professor</i>	<i>Member</i>
7.	<i>Dr. Mohammad Iqbal Zargar</i>	<i>Sr Asstt Professor</i>	<i>Member</i>
8.	<i>Dr. G. N. Bader</i>	<i>Sr Asstt. Professor</i>	<i>Member</i>

In the beginning, the Chairperson welcomed all the members.

Item No 1: Assignment to Faculty Members. The departmental Committee resolved that the assignments/Portfolios to various faculty members for the smooth functioning of the department will be as under.

<i>S.No</i>	<i>Name of the Faculty Member</i>	<i>Assigned Portfolios</i>
1.	<i>Prof. Z.A.Bhat</i>	<i>SAP Coordinator</i>
2.	<i>Prof. M. H. Masoodi</i>	<i>NAAC Coordinator</i> <i>FIST Coordinator</i>
3.	<i>Prof. Sabeeha Shafi</i>	<i>Incharge</i> <i>Departmental Library</i> <i>GeM Portal</i> <i>Hospitality and Protocol</i> <i>Time Table</i>
4.	<i>Prof. M. I. Geer</i>	<i>Incharge</i> <i>Placement</i> <i>Event Organizer</i> <i>Academic Counsellor</i> <i>NEP Coordinator</i>

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5.	<i>Prof. N.A.Khan</i>	<i>Incharge Admission and Examination (B.Pharm) Dy Coordinator SAP Sports Incharge</i>
6.	<i>Dr. M. I.Zargar</i>	<i>Incharge PCI E-Awards Nodal Officer DIQA</i>
7.	<i>Dr. G. N. Bader</i>	<i>Incharge Examination and Admission (M.Pharm) Industrial Tours</i>

However, Prof Nahida Tabassum who was assigned the Portfolio of Incharge FIST refused to accept the assignment due to her busy schedule.

Item No2: Appointment of Academic Counsellors: Resolved that the following Faculty members along with Contractual APs shall function as Academic Counsellors for respective semesters/outgoing B Pharm 4th year shown against each.

S.No	Class/Semester	Academic Counsellors:
1	1 st Semester (Batch 2024)	Prof. Nisar Ahmed Khan Dr .Syed Naiem Raza
2	3 rd Semester (Batch-2023)	Prof. Sabeeha Shafi Dr. Shahid ud din wani
3	4 th Semester (Batch 2022)	Dr.Mohammad Iqbal.Zargar Dr Reyaz Hassan Mir
4	4 th Year (Batch-2020)	Prof. Mubashir Hussain Masoodi Dr Mohammed Akbar Dar
5	M.Pharm First and second Year	Dr. G. N. Bader Dr Weeqar Younis Raja



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Item No. 3: Student Shortage Cases

It was unanimously resolved that online classes will be carried out for B. Pharm 2nd Semester during summer vacation in order to complete the remaining syllabus and provide a chance for the students falling short of attendance to make up/compensate their shortage. Further third internal assessment will be carried out for those students who have failed in the previous internal exams.

Item No. 4: Requisition for Glassware and Equipments

Resolved that procurement of all the equipments, glassware will be done as per PCI requirements.

Item No. 5 : Faculty for Pharmacology 4th Semester

Resolved that the Pharmacology subject(BP404T) and (BP 408P) of 4th semester will be taught by Dr Shahid ul Islam (Contractual AP) and some load will be shared by Prof. Nahida Tabassum and Prof. Sabeeha Shafi.

↳ topics of Unit I →

Item No: 6: CGPA Conversion

The conversion of CGPA to percentage will be done on the basis of Kashmir university norms issued vide notification no: No: (Notice-(CE-EW)KU/2017) Dated 04-07-2017

The meeting ended with vote of thanks from the Chairperson.

DC Members

Nahida Tabassum
Prof. Nahida Tabassum
(Member)

Mubashir H. Masoodi
Prof. Mubashir H. Masoodi
(Member)

N.A. Khan
Prof N.A. Khan
(Member)

G.N. Bader
Dr. G. N. Bader
(Member)

Z.A. Bhat
Prof. Z.A. Bhat
(Member)

M.I. Geer
Prof M.I. Geer
(Member)

Mohammad I. Zargar
Dr. Mohammad I. Zargar
(Member)

Sabeeha Shafi
Prof. Sabeeha Shafi
Chairperson