



**OFFICE OF THE DEAN, SCHOOL OF
APPLIED SCIENCES & TECHNOLOGY**

University of Kashmir, Srinagar

ORDER (Revised).

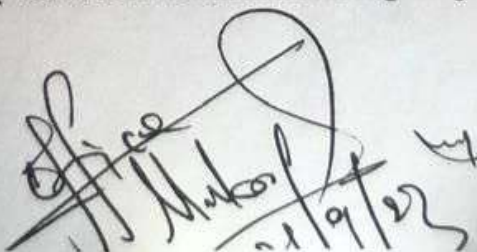
Sanction is accorded to the grant of University Research Scholarship in respect of the below mentioned scholars.

| S. No | Name of the Scholar | Course/ Department | Date of Registration | Date of Joining | Scholarship due for | Rate |
|-------|---------------------|-------------------------------------|----------------------|-----------------|--|---------------------------|
| 1 | Iflah Hassan | Ph.D/ Pharmaceutical Sciences | 04-07-2022 | 04-07-2022 | 01-04-2023 to 31-03-2024 | @ Rs 10,000/ Per Month |
| 2 | Lateef Ahmad Dar | Ph.D/ Pharmaceutical Sciences | 25-08-2020 | 25-08-2020 | 01-04-2023 to 25-08-2023 | @ Rs 10,000/ Per Month |
| 3 | Tabassum Ali | Ph.D/ Pharmaceutical Sciences | 24-08-2020 | 24-08-2020 | 01-04-2023 to 24-08-2023 | @ Rs 10,000/ Per Month |
| 4 | Insha Mushtaq | Ph.D/ Pharmaceutical Sciences | 14-06-2022 | 14-06-2022 | 01-04-2023 to 31-03-2024 | @ Rs 10,000/ Per Month |
| 5 | Insha Mushtaq Shah | Ph.D/ Pharmaceutical Sciences | 23-08-2021 | 23-08-2021 | 01-04-2023 to 31-03-2024 | @ Rs 10,000/ Per Month |
| 6 | Jaaziyah | Ph.D/ Pharmaceutical Sciences | 30-05-2023 | 30-05-2023 | 30-05-2023 to 31-03-2024 | @ Rs 10,000/ Per Month |
| 7 | Shafia Bashir | Ph.D/ Pharmaceutical Sciences | 23-08-2021 | 23-08-2021 | 01-04-2023 to 30-04-2023 26-08-2023 to 31-03-2024 | @ Rs 10,000/ Per Month |
| 8 | Aneequa | Ph.D/ Pharmaceutical Sciences | 17-08-2020 | 17-08-2020 | 25-08-2023 to 31-03-2024 | @ Rs 10,000/ Per Month |

The awardees of the Scholarship are subject to the fulfillment of the following terms and conditions in the concerned Accounts Branch of the University:

1. That the awardee will submit a certificate through his/her Supervisor duly attested by the concerned Head of the Department to this effect that she/he continued his /her research work in the Department and has utilized the contingency grant as per the provision of the Statute during the period of scholarship;
2. The awardee shall also submit his/her progress report through concerned supervisor, failing which the scholarship is liable to be cancelled;
3. The awardee shall submit an affidavit duly sworn before the 1st Class Magistrate to this effect that she/he did not work in any Govt/ Private Institute during the period of scholarship.

No: KU2023/DFAS/1333
Dated: 19-09-2023


(Prof. Z.A. Bhat)
DEAN

Copy to the:

Date: 3 September, 2021

Subject: Award of INSPIRE Fellowship to the Research Students [IF190930]

Dear INSHA QADIR ,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

INSHA QADIR
C/O : LATE GHULAM QADIR MALIK
Address : Mir Masjid khanyar
City : Srinagar
State/UT: JAMMU AND KASHMIR - 190003

This is a Computer Generated Offer Letter, No Signature is required

Date: 3 September, 2021

GENERAL INSTRUCTIONS

Dear INSHA QADIR ,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be **the date of uploading documents** related to confirmed Ph.D. Admission or **date of Ph. D. Admission**, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the 'date of joining' of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of Ph.D. works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship, a three (3)- member Assessment Committee shall be constituted by the Vice-Chancellor/Director/Head of the Host Institute to assess the progress of the concerned INSPIRE Fellow.
- The Assessment Committee shall include the Research Supervisor of the concerned INSPIRE Fellow and one Faculty from the Host Institution as a Members and a DST-nominated expert who will act as the Chairperson. The host institute need not approach DST for the name of the DST-nominated expert who will be the chairperson of the Assessment Committee.
- The Host institute may choose one Fellow of any of the following four National Academies as the DST-nominated Expert and the Chairperson of the Assessment Committee subject to i) his/her being in the concerned area of research, ii) his/her being from an institution other than the Host Institution; iii) his/her being not related to the INSPIRE Fellow and/or his/her Research Supervisor; and iv) Research Supervisor of the INSPIRE Fellow not having been his/her research student:
 - Indian National Science Academy (INSA), New Delhi
 - Indian Academy of Sciences (IAS), Bengaluru
 - National Academy of Sciences, India (NASI), Prayagraj, and
 - Indian National Academy of Engineering (INAE), Gurugran.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report` of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. All interests, unspent balance and other earnings against released Grant shall be remitted to Consolidated Fund of India (through Non-Tax Receipt Portal (NTRP), i.e. www.bharatkosh.gov.in), immediately after finalization of account. The IF No. and Name of the Fellow should be mentioned on the receipt.
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Tel: 26588204-26588662-26589620



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बी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली - 110 029
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, POST BOX 4911, NEW DELHI - 110 029

F. No. 45/02/2022/TRM/BMS

Date: 27.05.2022

To,

Dr. Mubashir Hussain Masoodi,
Professor, HOD
Pharmaceutical Science
University of Kashmir
Srinagar-190006

Subject:- Award of Research Fellowship to **Mr. Abdul Jalil Shah, SRF** on the Research fellowship project entitled "*Decoding molecular leads against Alzheimer's disease using potential medicinal plants from Kashmir Himalaya and Uttarakhand: Rosa brunonii and Nardostachys jatamansi*".

Sir,

The Director General, ICMR sanctions Research Fellowship to **Mr. Abdul Jalil Shah, SRF** on a stipend of **Rs.35,000/- p.m.** to carry out research on the project mentioned above, under your guidance. H.R.A. and Medical reimbursement will be paid as per rules of your University.

The award of SRF will be subject to the following terms and condition:

TENURE: It will be tenable for one year only from the date of joining duty and will be on yearly basis subject to maximum of **Two year**.

Its continuance will, however, depend on the satisfactory progress of work and can be terminated at any time on a one month's notice, if the progress is not satisfactory, or on receiving adverse report from the Guide. The Fellow will be required to work on the project for a period at least one year.

The event of his/her leaving before completing one year on the fellowship, he/she may be required to refund the stipend drawn by him/her from the date of joining to the date of leaving the fellowship.

PRIVATE PRACTICE: Private practice of any kind, or taking up any appointment even in an honorary capacity during the fellowship is not permitted.

ADMINISTRATIVE CONTROL: The candidate will be under the administrative control of the Institution where he/she works, and will also be subject to the rules and regulations of the Institute.

LEAVE: Leave will be admissible according to the rules of the Institution, however in the case of female research fellows leave without stipend upto 6 months (in lieu of maternity leave) may be granted. No other kind of leave (such as sick leave) etc. will be admissible. Awardees are not entitled to vacation normally admissible to the staff of an Institution.

HRA: HRA will only be paid, if the fellow is not availing any hostel facility. A certificate to this effect should be sent along with joining report for payment of HRA.

REPORTS: The awardee shall submit 1st annual reports for the first 10 months on the prescribed standard proforma.

The first annual report should be submitted after 10 months from the date of commencement of the fellowship giving complete factual details of the research work done through the Guide alongwith his/her appraisal. Subsequent annual report should be submitted through the Guide two months before the completion of fellowship tenure. Failure to submit reports in time may lead to termination of the award. Six copies of the final report in the prescribed form clearly shall be submitted one month before the date of termination of the award.

A list of the papers published or presented at Scientific Conferences during the tenure of the fellowship should also be furnished with the annual and final reports.



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स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. 3/1/3(25)/Endo-fellowship/22-NCD-III

Date: 26.07.2022

To,

Prof. Nahida Tabassum
Prof (pharmacology)
Dean school of applied science and technology
University of Kashmir, Srinagar-190006.

Sub: Award of **Senior Research Fellow to Ms. Samreen, SRF** on project entitled, "Study of anti-diabetic effect and nephroprotective activity of some local plants on oxidative stress and over expression of NF-kB, TNF-alpha, IL-6 and COX-2 proteins in rats."

Sir,

I am glad to inform you that the ICMR has awarded **Senior Research Fellow to Ms. Samreen** on a **stipend of Rs. 35,000/- p.m.** to carry out research on the project mentioned above under your guidance. **H.R.A. and Medical reimbursement will be paid as per the rules of your Institute.**

The award of Research Fellow will be subject to the following terms and condition:

TENURE: It will be tenable for **one year** only from the date of joining duty and further extension will be on yearly basis subject to maximum of **Three Years** based on the review of progress report by expert group.

The event of his/her leaving before completing one year on the fellowship, he/she may be required to refund the stipend drawn by him from the date of joining to the date of leaving the fellowship.

PRIVATE PRACTICE: Private Practice of any kind, or taking up any appointment even in an honorary capacity during the fellowship is not permitted.

ADMINISTRATIVE CONTROL: The candidate will be under the administrative control of the Institution where he/she works, and will also be subject to the rules and regulations of the Institute.

LEAVE: "Leave will be admissible according to the leave rules of the Institution/University. However, in the case of female research fellows/Associates 180 day's maternity leave with stipend will be admissible. Research Fellow/Associates are not entitled for vacation normally admissible to the staff of an Institution/University"

HRA: HRA will only be paid, if the fellow is not availing any hostel facility. A certificate to this effect should be sent alongwith joining report for payment of HRA.

REPORTS: The awardees shall submit **one copy of the 1st annual report with original protocol & soft copy of both** for the first **10 months** on the prescribed standard Performa **from the date of commencement of the fellowship** giving complete factual details of the research work done through the Guide along with his/her appraisal. Subsequent annual report should be submitted through the Guide two months before the completion of fellowship tenure. Failure to submit reports in time may lead to termination of the award. **One copy of the Final report with original protocol & soft copy of both** in the prescribed form clearly shall be submitted one month before the date of termination of the award.

A list of the papers published or presented at Scientific Conferences during the tenure of the fellowship should also be furnished with the annual and final reports.

PUBLICATION OF PAPERS: Prior permission for publication of papers based on the research work done during the tenure of the award should be obtained from the Council. The papers should be sent to the Council through the Guide with his/her recommendations. Due acknowledgement to the Council should be made in these papers.

PAYMENT OF FUNDS: The stipend and the funds for contingencies shall be paid as per rules of the Council.

CONTINGENT EXPENDITURE: An annual contingent grant of Rs. 20,000/- p.a. will be admissible for the financial year from 1st April to 31st March. In case a SRF join duty after 1st April, the contingent grant will be proportionate to the period of the award in that financial year. The contingent grant is given to meet petty expenditure for purchase of chemicals, reagents etc. No, non-expenditure article or equipment can be purchased out of the grant.

TRAVEL: Travelling allowance will not be admissible for joining duty on termination of the award.

The Council may approve tours of research associate for:-

1. Attending symposium/seminar/conference provided the fellow/associate is presenting a paper which has been accepted by the organizers of the symposium/seminar/conference.
2. Field work connected with research.
3. TA/DA would be admissible as per the rules application to Central Government Officers with basic pay equivalent to the amount of the fellowship stipend.
4. NOTE:- The expenditure on this account will be met from the contingent grant sanctioned to the fellow. POST FELLOWSHIP CAREER:-
5. The Research Fellow can register himself/herself for postgraduate qualification and to utilize in his/her the work done by him/her during fellowship tenure. A copy of the thesis submitted for postgraduate degree will have to be sent to the Council for information and record. Due acknowledgement to the ICMR should be made in the thesis by the research fellows.
6. The Research Fellow should send to the Council for information a brief report on the post/job taken by him/her after expiry of the fellowship.
7. The date indication forenoon/afternoon on which he/she the fellowship may please be intimated to this office. He/she may be asked to **report for duty within a month from the date of issue of this letter failing which the award will be treated as cancelled.**

Yours faithfully,



(Mahesh Chand)
Sr. Administrative Officer
For Director-General

Copy to:-

1. (Head of the Institute): The Director, University of Kashmir, Srinagar-190006
2. Fellow: Ms. Samreen C/O Prof. Nahida Tabassum, Prof (Pharmacology) and Dean school of applied science and technology, University of Kashmir, Srinagar-190006
3. Accounts Section- V, ICMR.
4. ISRM Cell No. 2021-12714
5. A.O, NCD, ICMR
6. Mr. Hemant, Sr. T. O

↑
For Director-General



विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली- 110 002
Bahadurshah Zafar Marg, New Delhi-110 002



Maulana Azad National Fellowship for Minority Students
FELLOWSHIP AWARD LETTER

No. F. 82-27/2019 (SA-III)

Roll No.: JK04502680

UGC-Ref. No.: 190510818801

Subject: SOCIAL MEDICINE AND COMMUNITY HEALTH

Date of Issue: 31.07.2020



Name of Candidate: **Shabnam Kawoosa**
Name of Father: **Abdul Rashid Kawoosa**
Name of Mother: **Suraya Jabeen**



Dear Candidate,

I am pleased to inform you that based on your qualifying for Eligibility for Assistant Professor in the National Eligibility Test (UGC-NET) conducted in June 2019, you have been selected for award of fellowship under the scheme of **Maulana Azad National Fellowship for Minority Students - 2019-20**.

The tenure of the Fellowship is five years and it commences from the date of declaration of result of UGC-NET, viz., **12.07.2019** (or) from the date of admission under M.Phil/Ph.D (or) from the date of joining M.Phil/Ph.D programme, whichever is later.

As you had taken admission for M.Phil/Ph.D through regular and full time mode in a UGC recognized University / Institution while applying for UGC-NET, you are required to apply for fellowship not later than three months from the date of issue of this award letter. The University/Institution is requested to process for award of fellowship based upon this letter, in accordance with the Guidelines of scheme and Notification dated **31.07.2020**. The same can be accessed at https://www.ugc.ac.in/ugc_notices.aspx.

It may be noted that the fellowship amount shall be disbursed through Canara Bank to bank account of the awardee (any bank) directly. UGC has developed a dedicated web portal (<https://scholarship.canarabank.in>) for capturing data of the awardee. The Universities/Institutions will link the data of the awardee with the master data on the UGC web portal with unique Maker and Checker IDs which have already been provided to them along with the passwords. The Universities/Institutions shall update the information on the master data (regarding monthly payment confirmation, HRA, up-gradation, resignation etc.) of the beneficiaries on monthly basis. Based on the data updated on UGC web portal by the concerned Universities/Institutions, the payment of the fellowship will be made to the beneficiaries (Detailed process is available at https://www.ugc.ac.in/ugc_notices.aspx?id=2153).

The e-Certificate of Eligibility for Assistant Professor has already been uploaded on <https://ecertificate.nta.ac.in>. The eligibility of the candidate for availing the fellowship is to be ensured by the University/Institution.

With best wishes,

(Dr. Surender Singh)

Joint Secretary



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स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

File No. SRF/07/2020/SBHSR

Date: 10-11-2020

To
The Registrar
University of Kashmir,
Hazratbal, Srinagar, Jammu and Kashmir – 190011,

Subject: Award of **Senior Research Fellowship (SRF)** to **Mrs. Shafiqa Rasool Baba** under the guidance of Dr. Geer M. Ishaq, Associate Professor, Department of Pharmaceutical Sciences, University of Kashmir, Hazratbal, Srinagar, Jammu and Kashmir – 190011; Research project entitled “**Design and Development of Universal Health Coverage Policy Framework for Jammu and Kashmir**”.

Sir/Madam,

The Director General, ICMR has kindly sanctioned the Senior Research Fellowship (SRF) to **Mrs. Shafiqa Rasool Baba** on a stipend of Rs. 35,000/- p.m. to carry out research on the project mentioned above. HRA and Medical reimbursement will be paid as per rules of your University. In order to claim HRA and medical benefits, the candidates has to submit a certificate, duly signed by guide and the head of organization, that he/she is not availing any government accommodation and medical benefits.

The award of **Senior Research Fellowship (SRF)** will be subject to the following terms and condition:

TENURE: It will be tenable for one year only from the date of joining duty and will be extended on yearly basis subject to a maximum of **three years**. Its continuation will, however, depend on the satisfactory progress of work and can be terminated at any time with one month notice, if the progress is not satisfactory, or on receiving adverse report from the Guide.

The Fellow will be required to work on the project for a period of at least one year. In the event of his/her leaving before completing one year of the fellowship, he/she may be required to refund the stipend drawn by him/her from the date of joining to the date of leaving the fellowship.

PRIVATE PRACTICE: Private practice of any kind, or taking up any appointment even in an honorary capacity during the fellowship is not permitted.

ADMINISTRATIVE CONTROL: The candidate will be under the administrative control of the Institution where he/she works, and will also be subject to the rules and regulations of the Institute.

LEAVE: Leave will be admissible according to the rules of the Institution, however in the case of female research fellows leave with stipend upto 6 months (in lieu of maternity leave) may be granted. No other kind of leave (such as sick leave) etc. will be admissible. Awardees are not entitled to vacation normally admissible to the staff of an Institution.

HRA: HRA will only be paid, if the fellow is not availing any hostel facility. **A certificate to this effect should be sent along with joining report for release of HRA.**

REPORTS: The awardee shall submit 1st annual reports for the first 10 months on the prescribed standard proforma. The first annual report should be submitted after 10 months from the date of commencement of the fellowship giving complete factual details of the research work done. It should be submitted through the Guide, along with his/her appraisal. Subsequent annual report should also be submitted similarly, two months before the completion of fellowship tenure. Failure to submit reports in time may lead to termination of the award. Ten copies of the final report in the prescribed form should be submitted one month before the date of termination of the award. A list of the papers published or presented at Scientific Conferences during the tenure of the fellowship should also be furnished with the annual and final reports. **The work and the annual reports will be reviewed by the external experts and the project review group. Unsatisfactory work and inadequate/poorly written reports will be rejected, and the fellowship will be terminated.**

PUBLICATION OF PAPERS: Prior permission for publication of papers based on the research work done during the tenure of the award should be obtained from the Council. The paper should be sent to the Council through the Guide with his/her recommendations. Due acknowledgement to the Council should be made in these papers.

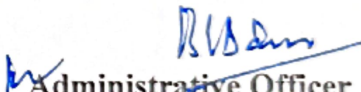
PAYMENT OF FUNDS: The stipend and the funds for contingencies shall be paid as per procedure laid down by the Council.

CONTINGENT EXPENDITURE: An annual contingent grant of Rs. 20,000/- will be admissible. The contingent grant is given to meet petty expenditure for purchase of chemicals, reagents, study tools, books, printing, photocopying and stationary, etc. No non-expenditure article or equipment can be purchased out of the grant.

TRAVEL: Traveling allowance will not be admissible for joining duty or on termination of the award.

The date of joining indicating forenoon/afternoon as the case may be should be intimated to this office. He/she may be asked to report for duty within a month from the date of issue of this letter failing which the award will be treated as cancelled. Also fill up the mandate form (copy enclosed) and submit with joining report for release of fellowship grant.

Yours faithfully,


Administrative Officer
Division of SBHSR
For Director-General

Accounts Section – V, ICMR

Copy to:-

1. **Guide:** Dr. Geer M. Ishaq, Associate Professor, Department of Pharmaceutical Sciences, University of Kashmir, Hazratbal, Srinagar, Jammu and Kashmir – 190011.
2. **Senior Research Fellowship (SRF):** Mrs. Shafiqa Rasool Baba, Department of Pharmaceutical Sciences, University of Kashmir, Hazratbal, Srinagar, Jammu and Kashmir – 190011
3. IRIS Cell No. 2020-7000



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भारतीय चिकित्सा अनुसंधान परिषद

No. 45/09/2019/TM/BMS

To,

Date: 20/05/2019

Dr. Mubashir Hussain Masoodi
Associate Professor
Department of Pharmaceutical Sciences
University of Kashmir, Hazratbal
Srinagar-190006
Jammu & Kashmir

Subject:- Award of Research Associateship to Miss. Sheeba Nazir, RA on the Research fellowship project entitled "Isolation Chemical Profiling and Pharmacological Benefits of Compounds from *Lavatera cashmiriana Cambess- An Ethno medicinal endangered Herb*".

Sir,

The Director General, ICMR sanctions Research Fellowship to Dr. Sheeba Nazir, RA on a stipend of Rs. 36,000/- p.m. to carry out research on the project mentioned above, under your guidance. H.R.A. and Medical reimbursement will be paid as per rules of your University.

The award of SRF will be subject to the following terms and condition:

TENURE: It will be tenable for one year only from the date of joining duty and will be on yearly basis subject to maximum of three years.

Its continuance will, however, depend on the satisfactory progress of work and can be terminated at any time on a one month's notice, if the progress is not satisfactory, or on receiving adverse report from the Guide. The Fellow will be required to work on the project for a period at least one year.

The event of his/her leaving before completing one year on the fellowship, he/she may be required to refund the stipend drawn by him/her from the date of joining to the date of leaving the fellowship.

PRIVATE PRACTICE: Private practice of any kind, or taking up any appointment even in an honorary capacity during the fellowship is not permitted.

ADMINISTRATIVE CONTROL: The candidate will be under the administrative control of the Institution where he/she works, and will also be subject to the rules and regulations of the Institute.

LEAVE: Leave will be admissible according to the rules of the Institution, however in the case of female research fellows leave without stipend upto 6 months (in lieu of maternity leave) may be granted. No other kind of leave (such as sick leave) etc. will be admissible. Awardees are not entitled to vacation normally admissible to the staff of an Institution.

HRA: HRA will only be paid, if the fellow is not availing any hostel facility. A certificate to this effect should be sent along with joining report for payment of HRA.

REPORTS: The awardee shall submit 1st annual reports for the first 10 months on the prescribed standard Performa.

The first annual report should be submitted after 10 months from the date of commencement of the fellowship giving complete factual details of the research work done through the Guide alongwith his/her appraisal. Subsequent annual report should be submitted through the Guide two months before the completion of fellowship tenure. Failure to submit reports in time may lead to termination of the award. Six copies of the final report in the prescribed form clearly shall be submitted one month before the date of termination of the award.

A list of the papers published or presented at Scientific Conferences during the tenure of the fellowship should also be furnished with the annual and final reports.

PUBLICATION OF PAPERS: Prior permission for publication of papers based on the research work done during the tenure of the award should be obtained from the Council. The paper should be sent to the Council through the Guide with his/her recommendations. Due acknowledgement to the Council should be made in these papers.

PAYMENT OF FUNDS: The stipend and the funds for contingencies shall be paid as per procedure laid down in the enclosed an annexure.

CONTINGENT EXPENDITURE: An annual contingent grant of Rs. 20000/- p.a. will be admissible. The contingent grant is given to meet petty expenditure for purchase of chemicals, reagents etc. No non- expenditure article or equipment can be purchased out of the grant.

TRAVEL:-

Traveling allowance will not be admissible for joining duty or on termination of the award.

The Council may approve tours of research fellows/associate for:-

1. Attending symposium/seminar/conference provided the fellow/associate is presenting a paper which has been accepted by the organizers of the symposium/seminar/conference.
2. Field work connected with research
3. TA/DA would be admissible as per the rules applicable to Central Government Officers with basic pay equivalent to the amount of the fellowship stipend.

NOTE:- The expenditure on this account will be met

POST FELLOWSHIP CARRIER:-

1. The Research Fellow can register himself/herself for postgraduate qualification and to utilize in his/her the work done by him/her during his/her fellowship tenure. A copy of these submitted for postgraduate degree will have to be sent to the Council for information and record **from the contingent grant sanctioned to the fellow**. Due acknowledgement to the ICMR should be made in the thesis by the research fellows.
2. The Research Fellow should also send to the Council for information a brief report on the post/job taken by him/her after the expiry of the fellowship.

The date indication forenoon/afternoon on which he/she the fellowship may please be intimated to this office. He/she may be asked to report for duty within a month from the date of issue of this letter failing which the award will be treated as cancelled.


Yours faithfully,

(G.S.Sandhu)
Administrative Officer
For Director-General

Copy to :- (Head of the Institution), **The Vice-Chancellor**, University of Kashmir, Srinagar-190006.

✓ Dr. Sheeba Nazir, RA, Department of Pharmaceutical Sciences, School of Applied Sciences, University of Kashmir-190006, J&K.

2. Accounts Section – V, ICMR
3. IRIS Cell No. 2019-6435.


Administrative Officer
For Director-General

Date: 15 February, 2021

Subject: Award of INSPIRE Fellowship to the Research Students [IF190487]

Dear SUHAIL AHMAD MIR,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

SUHAIL AHMAD MIR
C/O : ABDUL RASHID MIR
Address : CHITRAGAM SHOPIAN
City : SHOPIAN
State/UT: JAMMU AND KASHMIR - 192303

This is a Computer Generated Offer Letter, No Signature is required

Date: 15 February, 2021

GENERAL INSTRUCTIONS

Dear SUHAIL AHMAD MIR,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be **the date of uploading documents** related to confirmed Ph.D. Admission or **date of Ph. D. Admission**, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the 'date of joining' of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of Ph.D. works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship, a three (3)- member Assessment Committee shall be constituted by the Vice-Chancellor/Director/Head of the Host Institute to assess the progress of the concerned INSPIRE Fellow.
- The Assessment Committee shall include the Research Supervisor of the concerned INSPIRE Fellow and one Faculty from the Host Institution as a Members and a DST-nominated expert who will act as the Chairperson. The host institute need not approach DST for the name of the DST-nominated expert who will be the chairperson of the Assessment Committee.
- The Host institute may choose one Fellow of any of the following four National Academies as the DST-nominated Expert and the Chairperson of the Assessment Committee subject to i) his/her being in the concerned area of research, ii) his/her being from an institution other than the Host Institution; iii) his/her being not related to the INSPIRE Fellow and/or his/her Research Supervisor; and iv) Research Supervisor of the INSPIRE Fellow not having been his/her research student:
 - Indian National Science Academy (INSA), New Delhi
 - Indian Academy of Sciences (IAS), Bengaluru
 - National Academy of Sciences, India (NASI), Prayagraj, and
 - Indian National Academy of Engineering (INAE), Gurugran.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report` of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. All interests, unspent balance and other earnings against released Grant shall be remitted to Consolidated Fund of India (through Non-Tax Receipt Portal (NTRP), i.e. www.bharatkosh.gov.in), immediately after finalization of account. The IF No. and Name of the Fellow should be mentioned on the receipt.
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.
